

HANCOCK COUNTY BOARD OF EDUCATION

June 14, 2004

The Hancock County Board of Education met in regular session on Monday, May 24, 2004, commencing at 7:00 p.m. Board Members present: Joe Barnabei, Chris Fair and Craig Andrews, President. Board member absent: Ronald Daugherty and John Manypenny

The minutes of the special meeting of May 4 and the special meeting of June 7 were presented for approval.

Chris Fair moved and was supported by Joe Barnabei that the minutes be approved.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

The minutes of the regular meeting of May 24, 2004 were presented for approval.

Joe Barnabei moved and was supported by Craig Andrews that the minutes be approved.

Motion Carried: Vote yes: Barnabei, and Andrews, President.

Abstained: Fair

INFORMATION

A. Update Oak Glen Middle School

Mr. Kaser reported that 80 – 85 persons on the job daily. Metal roofing is started, science furniture is starting to arrive, painting, HVAC and plumbing are being done, still on schedule.

Oak Glen High School's renovations have started, digging for the elevator has started, and restrooms in the little theater area have been gutted. The soffit and fascia have not been started, the windows have arrived.

Mr. Andrews asked about the concrete work on the parking lots. Mr. Kaser stated that bids will need to be approved by the board first. Mr. Kaser stated that he hoped to do this as a change order. Mr. Andrews asked if this will include the area behind the school, Mr. Kaser stated that yes, and also by the track, priority is to take care of the one behind the school first.

Mr. Kaser reported that Mr. Durante had received the results for the bus inspection. Our over-all defect rating was 0.6%, Mr. Kaser stated that the inspector was extremely impressed with the over-all maintenance of our buses.

Mr. Kaser announced that Linda Pappas was the 2005 Teacher of the Year; she is a teacher at Broadview Elementary and will be representing Hancock County School.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. TRANSFER – CERTIFIED

It is recommended that the following transfer be approved, effective the 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Pamela Mendrick	Teacher (Grade 3) Allison Elementary	Teacher (Kindergarten) Allison Elementary

2. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2004-05 school year:

<u>Name</u>	<u>Position</u>	<u>Deg./Exp.</u>
Michael DelRe	Teacher (Science/Chem.) Weir High	MA/11

3. RESIGNATIONS -- COACHING -- CERTIFIED

It is recommended that the following coaching resignations be approved, effective 6/10/04

OAK GLEN HIGH SCHOOL

Girls' Volleyball	Assistant	Judith Pittinger
Girls' Basketball	Assistant	Matt Cashdollar
Football	Assistant	David Smith

WEIR HIGH SCHOOL

Boys' Basketball	Assistant	David Burns
Girls' Volleyball	Assistant	Schelley Moss
Athletic Trainer		John Hollister

4. ASSIGNMENT -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2003-04 school year:

Publications	Newspaper	Lissa Korosec
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5. ASSIGNMENTS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the coaching/extra-curricular assignments be approved, effective the 2004-05 school year (please see attached) (those indicated with an * has met state guidelines established for non-certified personnel in a coaching position).

6. ASSIGNMENTS -- VOLUNTEERS

It is recommended that the following recommendations be approved, effective the 2004-05 school year (they have met state guidelines established for non-certified personnel in a coaching position):

<u>Name</u>	<u>Position</u>
Ronald Dreucci	Football Assistant Volunteer at Weir High
John Wiseman	Football Assistant Volunteer at Weir High

7. ASSIGNMENTS -- SPECIAL EDUCATION EXTENDED SUMMER SCHOOL PROGRAM -- CERTIFIED

It is recommended that the following assignments be approved. The program will extend for four (4) weeks during the month of July, 9:00 a.m. to 12:00 noon. The program will start on Thursday, July 1, 2004, and end on Wednesday, July 28, 2004, three (3) days per week:

<u>Name</u>	<u>Assignment</u>
Donna Evans	Head Teacher
Walda Elliott	Pre-School Teacher
Russell Johnson	MI Teacher
Marjorie Irvin	MI Teacher
Cathy Perri	MI Teacher
Colleen Breiding	Substitute Teacher
Karen Olszewski	Speech Therapist
Sali Hott	Occupational Therapist
Weirton Medical Center	Physical Therapy
Bea Cashdollar	Homebound Teacher (four (4) hours per week)

8. ASSIGNMENTS -- SPECIAL EDUCATION EXTENDED SUMMER SCHOOL PROGRAM -- CLASSIFIED

It is recommended that the following assignments be approved. The program will extend for four (4) weeks during the month of July, 9:00 a.m. to 12:00 noon. The program will start on Thursday, July 1, 2004, and end on Wednesday, July 28, 2004, three (3) days per week:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Sharon Fowler	Supervisory Aide Transportation/Classroom 7 hours/12 days	Transportation
Elizabeth Miller	Supervisory Aide Transportation/Classroom 7 hours/12 days	Transportation
Patricia Hillyard	Bus Driver 3.5 hours/12 days	Transportation
Diana Zirkle	Bus Driver 3.5 hours/12 days	Transportation
Valerie Tibbs	Bus Driver Substitute/As Needed Basis	Transportation
Kathryn Altomare	Supervisory Aide Substitute/As Needed Basis	Transportation

9. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2004-05 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Beverly Swartzmiller	Supervisory Aide Weirton Heights 200 days/7 hrs.	Supervisory Aide New Manchester 200 days/7 hrs.
Sherri Greico	Supervisory Aide Weirton Hgts. 200 days/3.5 hrs.	Supervisory Aide Weirton Hgts. 200 days/7 hrs.
Kris Burch	Supervisory Aide RIF	Supervisory Aide Weirton Hgts. 200 days/7 hrs.
Elizabeth Miller	Supervisory Aide Weirton Hgts. 200 days/7 hrs.	Supervisory Aide Weirton Hgts. Autism Mentor 200 days/7 hrs.
Mary Thomaselli	Supervisory Aide Broadview Elem. 200 days/7 hrs.	Supervisory Aide Weirton Hgts. Autism Mentor 200 days/7 hrs.

Mr. Kaser presented personnel items 1-9 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei, with question, that personnel items 1-9 be approved.

Mr. Barnabei asked about item 2, asking if anyone in the system had bid on this, and asked about personnel item 5 & 6, stating that he thought head coaches would be hired first and then they would have input on the assistant coaches. Mr. Kaser stated that he thought that all head coaches did have their input. Mr. Barnabei also stated that with the decrease in enrollment and participation in the sports, we kept the same amount of coaches. Mr. Kaser stated that he could bring this back to the board after more research.

Chris Fair rescinded her motion and Mr. Barnabei rescinded his second.

Mr. Kaser revised his recommendation, presenting personnel item 1-4, 7-9 and recommending approval.

Chris Fair moved and was supported by Joe Barnabei that personnel items 1-4, 7-9 be approved.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Mr. Kaser presented the list of bills and recommended approval.

Ron Daugherty moved and was supported by John Manypenny that the list of bills be approved.

Motion Carried: Vote yes: Barnabei, Manypenny, Daugherty, and Andrews, President.

ADDENDUM

B. FINANCE

2. SUBSTITUTION OF SECURITIES FOR WESBANCO BANK

Substitute: \$2,100,000.00 FFCB Notes 4.75% due 04/24/13
Cusip 31331QZZ3

For: \$2,100,000.00 FHLMC Notes 4.75% due 08/13/09
Cusip 312925H29

Mr. Kaser presented item 2 and recommended approval.

Joe Barnabei moved, with question, and was supported by Chris Fair, with question, that item 2 be approved.

Mr. Barnabei asked why this was extended four years. Mrs. Fair stated that she didn't understand this. Mr. Campinelli explained the procedures that cause the substitution.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2004-05 school year.

CODE:	BCXSJ	BCXEE
	BCXAC	

Mr. Kaser presented item 1 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 1 be approved.

Mr. Andrews asked what happens to these students if one of the schools should close in Brooke County. Mr. Kaser stated that the parents would have to make a decision in regards to what school they would like to send their children at that point. Mr. Andrews stated that if that were to happen, some of these students might be back into Hancock County Schools. Mrs. Fair asked about a Day Care that is on Cove Road, but in Brooke County, stating that it is one factor for parents to take their children to Brooke County. Mr. Kaser stated that our bus may go by the day care but can't stop there because it is in Brooke County.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

2. SURPLUS PROPERTY

The following item is being declared surplus property, with authorization for our attorney to prepare it for public auction:

Jefferson Elementary School

Mr. Kaser presented item 2 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 2 be approved.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

3. SURPLUS PROPERTY

The following item is being declared surplus property, with authorization for our attorney to prepare it for public auction:

Oak Glen Middle School

Mr. Kaser presented item 3 and recommended approval.

Joe Barnabei moved and was supported by Chris Fair that item 3 be approved.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

4. BIDS - MILK

The five counties of RESA VI bid the milk/dairy together. United Dairy, Inc. was the sole bidder. The following bid is being recommended for approval.

<u>Product</u>	<u>Firm Price</u>
Grade A Skim Milk	.1634
Grade A 1% Milk	.1833
Grade A Whole Milk	.1980
Grade A 1% Chocolate Milk	.1926
Grade A 1% Strawberry Milk	.2001
8 oz. Bottled Water	.1200
16oz Bottled Water, plain cap	.40
100% Pure Orange Juice – 4 oz.	.1200
100% Pure Apple Juice – 4oz.	.1200
100% Pure Grape Juice – 4 oz.	.1350

Mr. Kaser presented item 4 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 4 be approved.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

5. STUDENT ACCEPTANCE

It is recommended that the following student acceptance be approved, for the 2004-05 school year.

CODE: HCXCS

Mr. Kaser presented item 5 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 5 be approved.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

6. SALARY SCALES -- CERTIFIED

It is recommended that the professional pay scales be approved, effective the 2004-05 school year (please see attached):

Professional Salary Scale
Administrators' Salary Index
Substitute Teacher Salary Scale
Extra-Duty
Coaching/Extra-Curricular Compensation Scale

Mr. Kaser presented item 6 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 6 be approved.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

7. SALARY SCALES -- CLASSIFIED

It is recommended that the salary scales for classified personnel be approved, effective the 2004-05 school year (please see attached):

Service Salary Schedule (Full-time)
Service Salary Schedule (Half-time)

Mr. Kaser presented item 7 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 7 be approved.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

8. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority.

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Scalise	OGMS	\$ 137,387.70
Sayre	OGMS	\$ 70,788.30
Colaianni	OGMS	\$ 535,012.20
McKinley	OGMS	\$ 59,033.24

Mr. Kaser presented item 8 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 8 be approved.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

ADDENDUM

C. **MISCELLANEOUS**

9. **SURPLUS PROPERTY**

It is recommended that the following be declared surplus property:

60' of red gym lockers measuring 18"high x 15" deep, approximately 250 lockers

Mr. Kaser presented addendum item 9 and recommended approval.

Chris Fair moved and was supported by Joe Barnabei that item 9 be approved.

Mr. Andrews asked if these were being replaced. Mr. Barnabei stated that Weir High is revamping the locker room, and that the lockers will be replaced. Mr. Kaser stated that they will be replaced and at no cost to the County.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

OLD BUSINESS

None

NEW BUSINESS

Mr. Kaser stated that Weir Middle School sent a copy of their Literary Magazine to be placed in the outer office for everyone to view.

Mr. Kaser stated that Oak Glen Middle School sent a copy of their magazine and it is their final addition.

Mr. Kaser stated that a schedule for the 2004-05 board meetings was included in the Board packet for them to review and approve, the meeting on July 6 may also include some type of business, along with the organizational part.

Chris Fair moved and was supported by Joe Barnabei that the schedule for the 2004-05 board meeting be approved.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

Mr. Kaser stated that Mr. Casini gave him a report with the final enrollment figures, there has been a decrease of 114 students. Mr. Barnabei stated that the rate it is decreasing it won't be long until we are below 4000 students.

COMMUNICATIONS

None

POLICY ISSUES

1. This policy is being presented for its second reading. This policy was passed at its first reading on May 24, 2004 and sent out for comments.

GCA Coaching

Mr. Kaser presented item 1 and recommended approval.

Joe Barnabei moved and was supported by Chris Fair that item 1 be approved.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

MEETINGS

June 29, 2004 Tuesday 7:00 p.m. Regular Meeting, Hancock County
Board of Education
Career Center, New Cumberland

Mr. Andrews asked if there was a need for an executive session.

Mr. Kaser stated that he had four personnel issues and one property issue he would like to discuss.

Chris Fair moved and was supported by Joe Barnabei that the board convene in executive session.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

The board convened in executive session at 7:50 p.m.

The board reconvened in regular session at 9:15 p.m.

Four personnel items and one property issue were discussed.

Mr. Kaser stated that the City of Chester has requested the use of the parking lot of the Oak Glen Middle School to be used July 2, 3, and 4, with the understanding that they have to have proof of liability insurance.

Chris Fair moved and was supported by Joe Barnabei that the City of Chester be permitted to use the parking lot of Oak Glen Middle School with proof of liability insurance for the dates requested.

Motion Carried: Vote yes: Barnabei, Fair, and Andrews, President.

With no further business before the board, Mr. Andrews indicated that he would accept a motion to adjourn.

Chris Fair moved and was supported by Joe Barnabei that the meeting be adjourned.

Motion Carried: Vote yes: Barnabei, Fair and Andrews, President.

The meeting was adjourned at 9:17 p.m.

Craig Andrews, President

Danny A. Kaser, Secretary