

HANCOCK COUNTY BOARD OF EDUCATION

April 29, 2008

The Hancock County Board of Education met in regular session on Tuesday, April 29, 2008 at New Manchester Elementary School, New Manchester, commencing at 6:30 p.m. Board Members present: Patsy Brancazio, Jerry Durante, Chris Fair, John Manypenny, and Ron Daugherty, President.

The minutes of the regular meeting of April 14, 2008, the reconvened meeting on April 15, 2008 and the minutes of the special meeting of April 15, 2008, were presented for approval.

Jerry Durante moved and was supported by John Manypenny that the minutes be approved.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

CALLER

None

INFORMATION

A. Faculty Senate and School Improvement Council

Allison Elementary School

Natalie Hall, Faculty Senate
Linda Robinson, School Improvement Council
Logan Andrews, Student

Miss Robinson introduced staff in attendance.

New Manchester Elementary School

Tracy Austin, Faculty Senate
LaDonna Smith, School Improvement Council
Madison Juszczak, Student

In the absence of Mrs. Humberson, Tracy Austin introduced staff in attendance. Also please note: in the absence of LaDonna Smith – Amy Pryor spoke for School Improvement Council.

Reports attached.

B. GOLDENHORSE RECIPIENT

Mr. Jim Brandolino was notified that he has been chosen as an Honorary Recipient of the Golden Horseshoe. Mr. Brandolino will be receiving this award in Charleston, May 9, 2008.

C SPELLING BEE

This year's county spelling bee sponsored by the Hancock County Council of PTA was held on Saturday, April 19, in the Board of Education Offices in New Cumberland. The top student winners in this year's competition are as follows:

1 st Place	Isabella Neer	Allison Elementary School
2 nd Place	Stephanie Pennacchio	Broadview Elementary School

Mr. Daugherty thanked everyone who participated in tonight's meeting, and stated that the Board would take a five minute recess.

Mr. Manypenny moved and was supported by Patsy Brancazio that the Board recess for five minutes.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President

The Board reconvened in regular session at 7:20 p.m. Mr. Daugherty stated that the Board needed to meet in executive session prior to the business part of the meeting to discuss one personnel issue.

Chris Fair moved and was supported by Patsy Brancazio that the Board convene in executive session for the reason stated.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President

The Board reconvened in regular session at 7:30 p.m. Mr. Daugherty stated that there were no votes taken or needed as a result of the executive session.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. **PERSONNEL**

1. **ASSIGNMENTS -- CERTIFIED**

It is recommended that the following assignments be approved, effective the 2008-09 school year, pending certification:

<u>Name</u>	<u>Position</u>	<u>Deg.Exp.</u>
Kayla Cline	Teacher (Multi-cat./Autism/Elem.) Weir Middle	AB/0
Stacie Grishkevich	Teacher (Multi-cat./Elementary) Oak Glen Middle	AB/0

2. UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following unpaid leave of absence be approved, effective 4/23/08 (1/2 day) - end of 2007-08 school year:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Kristin Moffat	Teacher (English) Weir High	Adoption

3. RESIGNATION -- COACHING -- CERTIFIED

It is recommended that the following resignation be approved, effective 3/26/08:

OAK GLEN HIGH SCHOOL

Football Assistant	Frank Crain
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4. ASSIGNMENT -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignment be approved, effective 4/2/08:

WEIR HIGH SCHOOL

Class of 2008 Co-Sponsor	Raymond Seifert
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5. CONTRACT RENEWALS -- CERTIFIED

It is recommended that the following contract renewals be approved, effective the 2008-09 school year:

Continuing

Amy Beilhart	Sharon Marsella
Mary Lou Bingiel	Susan Mastrantoni
Kristin Bissett	Cara McMahan
Katherine Carey	Denise Miller
James Chetock	Angela Potts
Lucille Gress	Shauna Salopek
Natalie Hall	Stacy Ruiz
Rachelle Jenkins	Philip Rujak
Marianne Kane	Marcie Stewart
Stanley Laughlin	Breanne Wilkerson
Jessica Little	

Third Probationary

Janelle Bickel
Kay Bilal
Peggy Cashdollar
Danielle Cooper
Wendy DeAngelis
Patricia Ferris
Antonina Frey
Jennifer Haught
Adam Howell
Errin Lawton
Robert Mancuso
Jennifer Marchese

Lorrie Matusic
Kristin Moffat
Elizabeth Morris
Eric Olson
Rachel Peterson
Jennifer Powell
Amy Pryor
Jennifer Sanner
Michael Shockley
LaDonna Smith
Rebecca Vanderham
Megan Walker

Second Probationary

April Adams
Joyce Brothers
Tammi Brown
Frank Crain
Amy Finley
John Hollister
April Johns
Sonya Lettieri
Jeffrey Lewis
Amanda Littell
Alison Martin
Natalie McCall
Mandy McGeehan
Vincent McIntosh

Laura McMillin
Leslie Michaud
Jennifer Molish
Janet Neely
Sarah Parsons
Jeanne Pellegrino
John J. Pennacchio, Jr.
Stacy Slack
Kelli Summers
David Turkaly
Kelly Ulbright
Trisha Wells
Jessica Yarter
Sara Wright

First Probationary

Stephanie Kolanko

6. CONTRACT RENEWALS – CLASSIFIED

It is recommended that the following contract renewals be approved, effective the 2008-2009 school year.

Continuing

Kathy Alatis
Teresa Baker
Kenneth Gunn
William Shaffer
Betty Dennis

Third Probationary

Amy Gatrell
Donna Herron
Allen Katzenmeyer
Penny Lahr
Albert Stiles
Lori Waite

Second Probationary

LuAnn McElhane
Todd Ford
James Snider
Gail Martin
John Spilecki
Gary Barber
David Lowther

First Probationary

Pamela Fuccy
Christal Cowden

7. SUSPENSION - CLASSIFIED – SUBSTITUTE

It is recommended that the following employee's suspension be approved, effective April 22, 2008:

Code SX184

Miss Smith presented personnel items 1, 2, 3, 4, 5, 6, & 7 and recommended approval.

John Manypenny moved and was supported by Chris Fair that the Superintendent's recommendation be approved.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

8. TERMINATION - CLASSIFIED – SUBSTITUTE

It is recommended that the following employee's termination be approved, effective April 30, 2008:

Code SX184

Miss Smith presented personnel item 8 and recommended approval.

Chris Fair moved and was supported by Patsy Brancazio that item 8 be approved.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended approval.

Jerry Durante moved and was supported by Patsy Brancazio that the list of bills be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

The following students have requested to be released from the Hancock County Schools for the 2008-09 school year:

CODE: BCX1111 BCX102

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Jerry Durante that item 1 be approved.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

2. REQUEST FOR OVERNIGHT FIELD TRIP

Approval for an overnight field trip for Oak Glen High School band, to Orlando, FL. – May 22, 2008 through May 27, 2008. List of students and chaperones attached. Chaperones are pending fingerprints.

Miss Smith presented item 2 and recommended approval.

Patsy Brancazio moved and was supported by Ron Daugherty that item 2 be approved.

Miss Smith stated that she spoke with the bus company that they will be using and they meet all standards and the drivers have passed their background check.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

3. APPROVAL TO PURCHASE BUSES

Approval to order - two (2) - seventy seven (77) passenger buses 2009 model, CE conventional buses 225 HP, 620 ft. lb. torque MAXXFORCE DT diesel engine. These buses meet all federal and WV minimum requirements for school bus construction. TOTAL PRICE: \$153,400.00

One (1) - fifty-three (53) passenger bus 2009 model, CE conventional, special needs, school bus, 210 hp, 560 lb-ft torque MAXXFORCE DT diesel engine. This bus will meet all federal and West Virginia minimum standards for school bus construction. This bus will also include: Additional track with wheel chair tie downs for two additional wheel chairs; Four over track seats; tinted windows; white roof; 106,000 BTU air conditioning. TOTAL PRICE: \$86,365.00. The buses will be purchased from BWAB International, LLC.

Prices include delivery to Charleston, WV. If buses are picked up in Tulsa Oklahoma – the price will be reduced by \$1,200.00 per bus.

Miss Smith presented item 3 and recommended approval.

Jerry Durante moved and was supported by Patsy Brancazio that item 3 be approved.

Mr. Daugherty stated that they need to look into the expense of the trip and if the price is more than the savings, they need to pick the buses up in Charleston.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

4. SCHOOL MEAL PRICES - (2008-2009 School Year)

It is recommended that the following school meal prices be approved for the 2008-09 school year.

	<u>PRESENT</u>	<u>RECOMMENDATION</u>
Reduced Breakfast	.30*	.30*
Reduced Lunch	.40*	.40*
Breakfast	1.05	1.15
Elementary Lunch	1.25	1.35
Middle & High School Lunch	1.30	1.40
Adult Breakfast	3.00	3.00
Adult Lunch	3.75	3.75
Second Breakfast	1.85	1.95
Second Lunch	2.60	2.70

* The reduced prices are set by USDA

Miss Smith presented item, stating that some prices have been increased by 10 cents, and recommended approval.

Chris Fair moved and was supported by John Manypenny that item 4 be approved.

Mr. Brancazio asked if the prices were approved tonight, would it be possible to raise the price if need be. Nancy stated that we could but need to set the price no later than the middle of July, the problem being that the schools will want to print their handbooks.

Mr. Daugherty stated that the schools need to put an asterisk in the handbook with the statement that the prices could increase based on the cost of the bids and the price might have to be adjusted accordingly.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

5. TEXTBOOK ADOPTION

The following textbooks are being recommended for adoption for the period of 2008-2014:

Grades K-6 – English Language Arts (*Grammar & Composition*)
Filing waiver with WVDE to continue using last year’s adoption as “integrated series”
Scott Foresman Reading Street Copyright 2007 / 2008
Publisher: Pearson Scott Foresman

Grades 7-12 – English Language Arts (*Grammar & Composition*)
Prentice Hall Writing and Grammar, Handbook Editions Copyright 2008
Publisher: Pearson Prentice Hall Education

Grades 9-12 – Speech
Glencoe Speech Copyright 2005
Publisher: Glencoe / McGraw-Hill

Grades 9-12 – Journalism
Journalism Today Copyright 2005
Publisher: Glencoe / McGraw-Hill

Grades K-4 – Visual Arts
SRA / McGraw-Hill Series Copyright 2005
Publisher: SRA / McGraw-Hill

Grades 5-6 – Visual Arts
Introducing Art Copyright 2007
Publisher: Glencoe / McGraw-Hill

Grades 7-8 – Visual Arts
Exploring Art Copyright 2007
Publisher: Glencoe / McGraw-Hill

Grades 9-12 – Visual Arts
Art Talk Copyright 2005
Publisher: Glencoe / McGraw-Hill

Grades K-8 – Music
Silver Burdette Making Music Series Copyright 2005
Publisher: Pearson Education, Inc., publishing as Pearson Scott Foresman

Grades 9-12 – Band
Essential Elements 2000 for Band Copyright 1999
Publisher: Hal Leonard Corporation, published through Glencoe / McGraw-Hill

Grade 9-12 – Chorus
Experiencing Choral Music Series Copyright 2005
Publisher: Glencoe / McGraw-Hill

Miss Smith presented item 5, stating that there needed to be a correction on the Band and Chorus, it should be grades 7-12 on both, and recommended approval.

Patsy Brancazio moved and was supported by Chris Fair that item 5 be approved, with corrections noted.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

OLD BUSINESS

Miss Smith stated that in regards to the Defined Retirement system, it has been discovered that there are errors in the summaries that employees are receiving. Miss Smith stated that no one is giving anyone any advice on what to do, if they have any questions, we ask that they call the retirement board. Miss Smith stated that forms are collected every Tuesday and Friday and then we send them to the retirement board. May 5th is the official selection day and the last day we are collecting any forms is May 9th.

Mr. Daugherty stated that we need to make certain that we have fulfilled our obligation as required by the code.

Miss Smith stated that last Friday there was a Field of Dreams committee meeting, the committee received a letter from the Hancock County Commissioners stating that they will be contributing \$290,000.00 to the Field of Dreams. Miss Smith stated that she would like permission to begin phase one of the project. Miss Smith stated that they have to date \$740,000.00 and that this money is from various groups and that no money has come from the Board of Education.

John Manypenny moved and was supported by Jerry Durante that Phase One can be bid out.

Mr. Daugherty asked who was going to be overseeing this project. Miss Smith stated that Mark Dziatkowicz will be overseeing this project. Mr. Daugherty asked about the sewer line and Miss Smith stated that it will go into the existing sewer line.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

Miss Smith stated that she and Mark met with ENSR Corporation in Chester, ENSR would like access to county property by Allison Elementary, and they would like to remove some dirt for testing. This area is by the playing fields close to the bridge and they have assured us that they would be doing this testing on the weekends when students would not be present.

After a discussion was held, Miss Smith recommended that the board allow ENSR Corporation to do core testing on weekends only.

Chris Fair moved and was supported by Jerry Durante that the recommendation be approved.

Mr. Daugherty would like to amend the recommendation to have the agreement in writing and would like to have the agreement approved by the board. We can give them preliminary approval and bring back the written agreement for review prior to final approval.

Jerry Durante amended his motion and Patsy Brancazio seconds the amended recommendation.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

NEW BUSINESS

Miss Smith stated that the Wellness Committee has suggested that the county eliminate pop in the schools during the school day, and only sell healthy drinks that meet all standards. This will take effect the beginning of the 2008-09 school year. Mr. Daugherty stated that he felt if we were taking out of the schools for the students, we should take it away completely. A lengthy discussion followed.

Miss Smith recommended that starting the 2008-09 school year, selling of pop will be eliminated during the school day only.

Chris Fair moved and was supported by Patsy Brancazio that the selling of pop during the school day will be eliminated starting the 2008-09 school year.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

Miss Smith stated that there was a bus accident Sunday morning with the students going to Georgia for the academic games tournament. Miss Smith explained the details of the event. Stating that no children were injured and that some of the chaperones were on crutches and had bruised ribs.

Miss Smith stated that the Weirton Christian Center has asked for permission to use the playground area for a summer program kick off. Miss Smith stated that they thought maybe they wouldn't need liability insurance since they had a grant with us. A discussion followed.

Miss Smith recommended that the Weirton Christian Center be permitted to use the property, providing that they have the liability insurance and that they are responsible for the clean up after the one day event.

Patsy Brancazio moved and was supported by John Manypenny that the Weirton Christian Center be approved to use the playground area, with proof of insurance.

Miss Smith asked if they would be permitted to use an electric outlet. Mr. Daugherty answered that yes, they could as long as it meets code.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

COMMUNICATION

Mr. Daugherty stated that he received a letter from the Office of Performance Audits regarding the plan to eliminate the casual deficit, stating that the plan has been approved.

POLICY ISSUES

1. The following policies are being recommended to go out for revisions:

GBAA	EMPLOYMENT APPLICATIONS
GBRI	LEAVE OF ABSENCE

2. The following policy is being recommended to go out for a first reading:

EEAC	TRIP ROTATION
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Miss Smith presented policy items 1 & 2 and recommended approval.

Chris Fair moved and was supported by Patsy Brancazio that items 1 & 2 be approved.

Motion Carried: Brancazio, Durante, Fair, Manypenny, and Daugherty, President.

MEETINGS

May 12, 2008	7:00 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland
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Miss Smith stated that she would like to schedule a work session regarding the excess levy. May 15, 2008 will be the date of this meeting and the meeting will start at 5:30 p.m.

With no further business before the board, Mr. Daugherty declared the meeting adjourned.

Ronald J. Daugherty, President

Suzan L. Smith, Secretary