

HANCOCK COUNTY BOARD OF EDUCATION

June 9, 2008

The Hancock County Board of Education met in regular session on Monday, June 9, 2008 in the Board Room, New Cumberland, commencing at 7:00 p.m. Board Members present: Patsy Brancazio, Jerry Durante, and John Manypenny, and Ron Daugherty, President. Board Member absent: Chris Fair.

The minutes of the special meeting of May 20, special meeting of May 27, the regular meeting of May 27, and the special meeting of June 3, 2008, were presented for approval.

John Manypenny moved and was supported by Patsy Brancazio that the minutes be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

INFORMATION

1. Professional Staff Development Council Update – Anne Ford

Anne Ford gave the Board the professional staff development council yearly update. See attached.

Anne stated that there is a meeting set for June 24th for plan for the October CE day. Mr. Daugherty asked how the allocation was figured for the PSDC. Mr. Campinelli answered that we get 1% from the State.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2008-09 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Kylee Barnhart	Teacher (K) (RIF) Allison Elementary	Teacher (Grade 3) Allison Elementary
Antonina Frey	Teacher (K) Liberty Elementary	Teacher (Grade 2) Allison Elementary
Katherine Smith	Substitute Teacher Countywide	Teacher (Grade 4) Allison Elementary
Lori Teaff	Teacher (Health/Phys. Ed.) Oak Glen Middle	Teacher (Health/Phys. Ed.) Weir Middle

2. ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2008-09 school year:

<u>Name</u>	<u>Position</u>	<u>Degree/Experience</u>
Rebecca Bond	Teacher (Pre-school Special Needs) Weirton Heights Elem.	MA-1
Natalie Hirkala	Teacher (Multi-cat./Aut.) Allison Elementary (pending certification)	BA+15/0

3. CHANGE IN ENDING DATE OF RESIGNATION -- CERTIFIED

It is recommended that the following change be approved in the ending date of her retirement:

<u>Name</u>	<u>From</u>	<u>To</u>
Joanne Wasmer	7/30/08	6/30/08

4. RETURN FROM UNPAID LEAVE OF ABSENCE -- CERTIFIED

It is recommended that the following be reassigned to her position at Oak Glen High School, effective the 2008-09 school year, due to her return from unpaid maternity leave of absence:

<u>Name</u>	<u>Position</u>
Julie Zoellers	Teacher (Math) Oak Glen High School

5. ASSIGNMENTS -- SPECIAL EDUCATION EXTENDED SUMMER SCHOOL PROGRAM -- CERTIFIED

It is recommended that the following assignments be approved. The program will extend four (4) weeks, starting Monday, June 30, 2008, 9:00 a.m. to 12:00 noon. The program will end on Thursday, July 24, 2008.

<u>Name</u>	<u>Position</u>
Donna Evans	Head Teacher
Walda Elliott	MI Teacher
Russell Johnson	MI Teacher
Cathy Perri	MI Teacher
Colleen Breiding	MI Teacher
Denise Miller	Reading Teacher
Amy Yobbagy	Reading Teacher
Toni Hartung	Reading Teacher
Bea Cashdollar	Homebound Teacher (four (4) hours per week)
Stephanie Kolanko	Occupational Therapist
Karen Olszewski	Speech-Language Pathologist
East Liverpool City Hospital	Physical Therapy*

*contracted services

6. ASSIGNMENTS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2008-09 school year. Those individuals indicated with an asterisk (*) have met state guidelines for non-certified personnel in coaching activities.

OAK GLEN HIGH SCHOOL

Football Assistant	Bill Zanieski
Girls' Tennis Head	Kenneth Keller*
Cheerleading, Varsity	Diane Wells*
Cheerleading Assistant	Laura Thorne
Cheerleading Volunteer	Trisha Wells
Boys' Soccer Volunteers	Myron Shaffer* Gary Mooney* Rance Everly (Pending certification)
Girls' Basketball Volunteers	Sam Paletta* Gary Mooney*

WEIR HIGH SCHOOL

Boys' Assistant Soccer	Scott Schrader*
Cheerleading Assistant	Toni Hinerman
Summer Band Volunteers	Lisa Seifert Rebekah Jackson

7. NEW POSITION

It is recommended that the following position be approved and advertised, effective the 2008-09 school year:

Interpreter for child pre-k

8. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective June 11, 2008.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Kathleen Jones	Supervisory Aide	Retirement

9. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective June 30, 2008:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Beverly Stevens	Secretary III	Retirement

10. NEW POSITION

It is recommended that the following position be approved for the 2008-2009 school year:

Classified

Autism Mentor	Oak Glen Middle School
---------------	------------------------

11. ASSIGNMENT – SPECIAL EDUCATION EXTENDED SUMMER SCHOOL PROGRAM - CLASSIFIED

It is recommended that the following assignments be approved. The program will extend for four (4) weeks from 9:00 a.m. to 12:00 noon. The program will start on June 30, 2008 and end on July 24, 2008 (3 days a week)

<u>Name</u>	<u>Position</u>	<u>Location</u>
Patricia Hillyard	Bus Driver 3.5 hours/12 days	Transportation
Valerie Tibbs	Bus Driver 3.5 hours/12 days	Transportation
Patricia Barr	Bus Driver Substitute/As Needed	Transportation
Sharon Fowler	Supervisory Aide Transportation/Classroom 7 hours/12 days	Transportation/WHES
Elizabeth Miller	Supervisory Aide Transportation/Classroom 7 hours/12 days	Transportation/WHES
Denise Troia	Supervisory Aide Classroom 3.5 hours/12 days	Weirton Heights
Kathy Altomare	Supervisory Aide Transportation/Classroom Substitute/As Needed Basis	Transportation/WHES

12. NEW POSITION -- CERTIFIED

It is recommended that the following position be approved and advertised for the 2008-09 school year:

Teacher (Grade 4) at New Manchester Elementary

13. SUSPENSION -- CERTIFIED

It is recommended that the employee TX106 be suspended without pay through July 10, 2008, subject to recommendation of additional discipline.

14. NEW POSITION

It is recommended that the following position be approved for the 2008-2009 school year:

Classified

Autism Mentor Weirton Heights Elementary

Miss Smith presented personnel items 1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, & 14 and recommended approval.

Jerry Durante moved, with question, and was supported by Patsy Brancazio that the recommendation of the Superintendent be approved.

Mr. Durante asked about the teacher positions and retirement. Mr. Neely stated that we still have one person on transfer. Mr. Durante asked when we put someone on the agenda do we know where are numbers are? Miss Smith stated that the 4th grade position at New Manchester is because we are over the set limit set by the State. Mr. Daugherty asked if they were sure that many will show up at the beginning of the year. Betty McGillen stated that they have 61 students and that is 5 over the State Allotment.

Motion Carried: Durante, Manypenny, and Daugherty, President.
Vote No: Brancazio.

Miss Smith presented item 7 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 7 be approved.

Miss Smith stated that this position will be posted through RESA on behalf of Hancock County School System, and that it is an Interpreter Aide position.

Jerry Durante asked if the recommendation shouldn't be revised since we aren't creating a new position that will be funded by the Board. Miss Smith stated that this is not creating a new position in Hancock County Schools.

John Manypenny withdrew his motion and Mr. Brancazio withdrew his second.

Miss Smith recommended item 7 with the following correction: Recommend RESA 6 to contract an Interpreter Pre- K Aide position on behalf of Hancock County School system for the 2008-09 school year.

John Manypenny moved and was supported by Patsy Brancazio that item 7 be approved, with the correction noted.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills, and recommended approval.

Jerry Durante moved and was supported by Patsy Brancazio that the list of bills be approved.

Joe stated that he budgeted \$400,000.00 next year for diesel and it probably won't be enough, we made it through this year, but one tank is empty in Weirton and one of the two at Oak Glen. We will be having them filled in July.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2007-08 school year:

CODE:	BCX182	BCX1923
	BCX112	BCX34
	BCX1923	BCX1923

2. STUDENT ACCEPTANCE

It is recommended that the following student acceptances be approved, for the 2008-09 school year:

HCX222	HCX203
--------	--------

Miss Smith presented items 1& 2 and recommended approval.

Jerry Durante moved and was supported by Ron Daugherty that items 1& 2 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

3. 2010-2020 CEFP

It is recommended that the following architects be approved to provide services for the 2010-2020 CEFP:

McKinley & Associates

Miss Smith presented item 3 and recommended approval, along with asking that the Board enter into an open ended contract with McKinley for things like MIP, NEEDS project and other misc. items. Mr. Daugherty stated that he would like to maintain the items as is on the agenda, this needs to be listed separately.

Patsy Brancazio moved and was supported by John Manypenny that McKinley & Associates be approved for the CEFP.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

4. GRANT APPROVAL

It is recommended that the following grant be approved:

Weir High Football Boosters Grant – for irrigation at the Weir High
Football Stadium - \$20,000

Miss Smith presented item 4 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 4 be approved.

Mr. Daugherty asked if this would be enough to cover the expense. Mr. Dziatkowicz stated that it might go over by about \$330.00.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

OLD BUSINESS

1. 2008-09 SCHOOL CALENDAR

Notification was received from the State Department of Education approving the school calendar for the 2008-09 school year.

Miss Smith stated that the 2008-09 school calendar was approved by the State.

2. Approval of TSA as 403B Third Party Administration.

Miss Smith presented item and asked Joe to explain. Mr. Campinelli stated that the IRS has changed the regulations on 403 B and there is a lot more work on the employer, after discussions it was determined that the counties in RESA 6 would go through them to get better pricing. After lengthy meetings the counties involved narrowed down the companies and it was decided that TSA was best choice. Mr. Daugherty asked what they charged and Mr. Campinelli answered that he wasn't sure of the set rate, and thinks it depends on number of eligible participations. Mr. Campinelli also stated that we had to let everyone participate even substitutes and that the board might need to set a work shop up to determine how that will be done.

Miss Smith presented the TSA and recommended approval.

Jerry Durante moved and was supported by John Manypenny that TSA be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

Mr. Daugherty also stated that at the last board meeting it was stated that the board was going to meet for the evaluation of the Superintendent and will have to meet in executive session to go over the evaluation with Miss Smith.

NEW BUSINESS

1. Approval of the proposed excess levy for years: July, 2009 – July, 2013.

Miss Smith presented item 1 and stated that the excess levy will go from 90% to 100% and will be placed on the November 4th ballot.

Patsy Brancazio moved and was supported by John Manypenny that item 1 be approved.

Mr. Daugherty wanted to go on record saying that without this levy being passed the schools would not be able to function. All the cost affect the school system (gas price, high heating costs). Mr. Daugherty stated that it is absolutely imperative that the citizens support this levy.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

Mr. Daugherty stated that he received a letter from the National Board Association and it must be acted upon by July 14th so the new board will have time to decide if they want to join or not.

Miss Smith stated that the IRS has set new regulations regarding the 409A - re: Deferred Compensation – See Attached.

Miss Smith stated that at the TSSI training employees will vote at this time to elect having their pays deferred or not. Mr. Daugherty stated that as long as we follow IRS procedures.

Mr. Daugherty stated that he would like for the principals and athletic trainers to look at possibly changing the free senior citizen passes and charge them a fee for the pass, this will help the schools with the increase in prices/insurance, etc. Mr. Daugherty asked that they talk to various people and bring this back to the board.

Miss Smith stated that she has talked to Mr. Green and Miss Block in regards to insurance, it is a big concern, it costs 4,800.00 for Weir High and it is over \$2,000.00 for Oak Glen. If we do charge the senior citizens a small fee it would help benefit this. Mr. Daugherty explained that the board provides transportation for the sporting events, but most of the cost is covered by the schools. Mr. Brancazio stated that he didn't want the schools to change anything, regarding the insurance. What's been in place stays in place.

COMMUNICATION

Mr. Durante stated that on Friday, June 13, 2008 Miss Smith will be recognized by Lou Holtz Hall of Fame, she will be inducted Friday and it is a tremendous honor.

Miss Smith asked the board about next years meetings, asking if they would like to continue the meetings at the board office in the summer or travel to the Career Center. It was decided that all meetings except the one that honors the retirees will be held in the board room. Miss Smith asked about the traveling meetings in the spring and it was determined that they will keep them at the various schools.

Miss Smith stated that the auditor will be here for an exit review June 26th and the time was set at 9:00 a.m.

POLICY ISSUES

1. The following policies are being presented at a second reading. These policies were passed at a first reading on April 29, 2008 and sent out for comments. No comments were received:

GBAA	EMPLOYMENT APPLICATIONS
GBRI	LEAVE OF ABSENCE
EEAC	TRIP ROTATION

Miss Smith presented item 1 and recommended approval.

Jerry Durante moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

MEETINGS

June 30, 2008	6:30 p.m.	Regular Meeting, Hancock County Board of Education Board Room, New Cumberland
---------------	-----------	---

Mr. Daugherty stated that the board needed to meet in executive session for the superintendent's evaluation. Miss Smith stated that she had one personnel matter to discuss also.

Patsy Brancazio moved and was supported by Jerry Durante that the board convene in executive session for the reasons stated.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

The board reconvened in regular session at 9:30 p.m. Mr. Daugherty stated that the board discussed the Superintendent's evaluation with Miss Smith and that one personnel matter was discussed. No action was needed and none was taken.

With no further business before the board, Mr. Manypenny moved and was supported by Mr. Brancazio that the meeting be adjourned. Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

The meeting adjourned at 9:30 p.m.

Ronald J. Daugherty, President

Suzan L. Smith, Secretary