

HANCOCK COUNTY BOARD OF EDUCATION

June 30, 2008

The Hancock County Board of Education met in regular session on Monday, June 30, 2008 in the Board Room, New Cumberland, commencing at 6:30 p.m. Board Members present: Patsy Brancazio, Jerry Durante, and John Manypenny, and Ron Daugherty, President. Board Member absent: Chris Fair.

The minutes of the regular meeting of June 9, 2008, were presented for approval.

John Manypenny moved and was supported by Patsy Brancazio that the minutes be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

INFORMATION

1. Larry Shaw – Wrestling USA magazine National Wrestling Coach of the Year

Mr. Daugherty presented Mr. Shaw with a plaque and congratulated him for being named Wrestling USA magazine National Wrestling Coach of the Year.

2. 2008-2009 budget approval

Miss Smith stated that she had received word that the State Board of Education approved the Hancock County Schools' 2008-09 budget.

3. SBA visit to Oak Glen Middle School

Miss Smith stated that for the first time ever the School Building Authority met in Hancock County. The SBA would like to make OGMS a model school for other schools throughout the State.

4. Safe School Access update – Mark Dziatkowicz

Mr. Dziatkowicz reported that demolition will start tomorrow at Oak Glen High School. They did the final measurements today with the kick off for tomorrow morning.

Mr. Daugherty stated that he attended the Lou Holtz Hall of Fame banquet and he want to report what an outstanding speech Miss Smith gave. Mr. Daugherty stated that she represented Hancock County well and that he is very proud of her.

RECOMMENDATIONS OF THE SUPERINTENDENT

A. PERSONNEL

1. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 6/27/08:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Annette Underwood	Teacher (Math) Weir Middle	Personal

2. RESIGNATIONS -- COACHING/EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following resignations be approved, effective the dates indicated:

OAK GLEN HIGH SCHOOL

Girls' Basketball Assistant	James Tridico	6/10/08
Literary Magazine	Rebecca Vukas	6/ 9/08

WEIR HIGH SCHOOL

Football	Gerard Spencer	6/24/08
Golf	Robert Rosnick	6/ 5/08
Class of 2011	Kim Snider	6/ 5/08

COUNTYWIDE

Academic Games	Annette Underwood	6/27/08
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Miss Smith presented personnel items 1 & 2 and recommended approval.

Jerry Durante moved and was supported by Patsy Brancazio that items 1 & 2 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President

3. ASSIGNMENTS -- EXTRA-CURRICULAR -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2008-09 school year. The individual indicated with an asterisk (*) has met state guidelines established for non-certified personnel in coaching activities.

OAK GLEN HIGH SCHOOL

Yearbook	Philip Rujak
Newsletter	Philip Rujak

WEIR HIGH SCHOOL

Interact	Renee Howard
Girls' Volleyball Assistant-Head	Robert Rosnick
Physical Fitness II	Dee Bailey
Soccer Volunteer	Stephen LeFever*
Soccer Volunteer	Tim Lescallete (pending certification)

Miss Smith presented item 3 with the following changes – Robert Rosnick should be Head not Assistant, with that being noted, Miss Smith recommended item 3 be approved.

Patsy Brancazio moved and was supported by John Manypenny that item 3 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

4. RESIGNATIONS/REMOVALS -- CERTIFIED

It is recommended that the following be removed from the substitute teacher list, effective 6/30/08:

<u>Name</u>	<u>Reason</u>
Bette Burns	Administrative Release
Sharon Braken	Personal
Joan Dayoub	Administrative Release
Tammy James	Relocating
Eric Nejus	Administrative Release
Sherry Paull	Administrative Release
Amy Reed	Relocating
Denese White	Administrative Release

5. SUBSTITUTES -- CERTIFIED

It is recommended that the following be approved as substitute teachers, effective the 2008-09 school year: (see attached)

6. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the 2008-09 school year:

<u>Name</u>	<u>From</u>	<u>To</u>
Richard Myers	Teacher (Health/Phys. Ed.) Weir High	Teacher (Health/Phys. Ed.) Oak Glen Middle
Tammi Brown	Teacher (Grade 6) Weir Middle	Teacher (Math) Weir Middle
Amy Pryor	Teacher (Grade 1) New Manchester	Teacher (Grade 4) New Manchester

7. NEW ASSIGNMENTS -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2008-09 school year:

<u>Name</u>	<u>Position</u>
James Chappell	Teacher (Welding) (pending certification) Rockefeller Career Center
Timothy Wansack	Teacher (Law Enforcement/ Security/Safety) (pending certification) Rockefeller Career Center

8. ASSIGNMENT -- ADULT PROGRAM

It is recommended that the following assignment be approved, effective the 2008-09 school year:

<u>Name</u>	<u>Position</u>
Bill Marino	Adult Basic Education Rockefeller Career Center

9. TRANSFER - CLASSIFIED

It is recommended that the following transfer be approved effective the 2008-2009 school year.

<u>Name</u>	<u>From</u>	<u>To</u>
Beverly Dawson	Secretary II Weir High School 240 days/8 hours	Secretary II Oak Glen High School 220 days/8 hours

10. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective February 14, 2008.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Paula Gryskevich	Supervisory Aide	Disability Retirement

11. RESIGNATION – CLASSIFIED

It is recommended that the following resignation be approved effective January 6, 2009.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Elizabeth Hudak	Cook	Retirement

12. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved effective June 30, 2008.

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Delores Ashcraft	Bus Driver	Personal

13. SUBSTITUTE SERVICE PERSONNEL - CLASSIFIED

It is recommended that the following substitutes be approved, effective the 2008-2009 school year: (SEE ATTACHED)

Miss Smith presented items 4, 5, 6, 7, 8, 9, 10, 11, 12, & 13 and recommended approval.

John Manypenny moved and was supported by Jerry Durante that the Superintendent's recommendation be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

14. REINSTATEMENT OF POSITION – CLASSIFIED

It is recommended the following position be reinstated for the 2008-2009 school year.

<u>Position</u>	<u>Location</u>
Supervisory Aide	Oak Glen High School

Miss Smith presented item 14 and recommended approval.

Jerry Durante moved and was supported by John Manypenny that item 14 be approved.

Mr. Daugherty asked why we were reinstating this position. Miss Smith answered that the student will be attending school in the fall. Mr. Brancazio asked what would happen to the aide if the student couldn't attend. Miss Smith stated that they had agreed that their duties would change if that happened. Mr. Brancazio stated that he didn't like the word agreed to. Miss Smith stated that this is in writing also.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

15. REMOVAL FROM TRANSFER – CLASSIFIED

It is recommended that the following employees be removed from the transfer list for the 2008-2009 school year with additional duties as agreed.

<u>Name</u>	<u>Position</u>	<u>Location</u>
Cathy Markowicz	Supervisory Aide III	Oak Glen High
Marcia Kobily	Computer Operator/Clerk	Central Kitchen

Miss Smith presented item 15 and recommended approval.

Jerry Durante moved and was supported by Ron Daugherty that item 15 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

B. FINANCE

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the following list of bills for approval,
List 1, 2, 3, 4, 6, & 1a.

John Manypenny moved and was supported by Patsy Brancazio that the Superintendent's recommendation be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

Miss Smith presented list 5 and recommended approval.

Jerry Durante moved and was supported by Patsy Brancazio that list 5 be approved.

Motion Carried: Brancazio, Durante, and Daugherty, President.
Abstained: Manypenny.

2. SUBSTITUTION OF SECURITIES FOR WESBANCO BANK

Substitute: \$1,280,000 FHLB Note 4.75% due 12/09/2011
Cusip 3133XHRK0
For: \$1,280,000 FHLB Note 5.2% due 09/10/2010
Cusip 3133XMAY7

Miss Smith presented item 2 and recommended approval.

Ron Daugherty moved and was supported by John Manypenny that item 2 be approved.

Mr. Brancazio asked if we were in the higher or lower rate. Mr. Campinelli explained the way the substitution works and why we are asked to do them.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

3. APPROVAL TO OPEN ACCOUNT

Approval to open an account with the West Virginia State Treasurer's office to invest in consolidated fund.

Miss Smith presented item 3 and recommended approval.

Mr. Campinelli explained that this was just another step in accepting payment by credit card.

Mr. Brancazio moved and was supported by John Manypenny that item 3 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

4. Budget Supplements

Fund 11	(445,000.32)
	906,765.42
Fund 61	1,043,082.36
	812,476.39

5. Budget Transfers

Fund 11	398,460.18
Fund 61	2,978,820.44

Miss Smith presented items 4 & 5 and recommended approval.

Mr. Brancazio moved and was supported by Jerry Durante that items 4 & 5 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

C. MISCELLANEOUS

1. STUDENT RELEASE

It is recommended that the following student releases be approved, for the 2007-08 school year:

Code BCX1411

Miss Smith presented item 1 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that item 1 be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

UNFINISHED BUSINESS

1. Senior Citizens passes

Miss Smith stated that at the last board meeting this was discussed and she asked if there was any more information regarding this. Mr. Daugherty stated that this is something that the Board might want to look into down the road. Mr. Brancazio stated that he would like to wait and see where the county is financially and if we need to do something at that point they can discuss it then.

Miss Smith stated that she talked to both high school principals and asked them not to participate in any fund raisers that compete with our lunch program.

2. Superintendent's evaluation

Mr. Daugherty stated that on June 3rd the Board met regarding the evaluation of the Superintendent, then the Board met with Miss Smith on June 9th to go over the evaluation, and they are very pleased with Miss Smith, she has faced a very difficult year and has performed very well, she is an excellent leader. The Board discussed plans for the future and Miss Smith presented the Board with her goals. Mr. Daugherty then read the goals.

3. Update on TSSI training

Miss Smith stated that the 240 and 261 day employees had their training and it went very well. There is a lot more training scheduled. Mr. Neely stated that this system goes into effect tomorrow for all 240 and 261 day employees. Mr. Durante asked if they were confident that it will be okay with the seniority issues. Mr. Neely answered that yes, they believe so, some things had to be recoded for Hancock County Schools since we have some unique things.

NEW BUSINESS

1. Retirement requirements for 2008-2009 year as per HB 101

Miss Smith stated that with HB 101 any employee that elected to go from the new retirement system into the new would have to provide written notice of their intent to retire in 2008-09 by the 1st of July. Miss Smith stated that letters were sent to all eligible retirees on June 19th explaining this.

2. Approval of board meeting schedule

Miss Smith provided the board members with the list of dates for the 2008-09 board meeting schedule and asked for their approval.

Mr. Manypenny moved and was supported by Patsy Brancazio that the meeting schedule be approved.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

3. Approval of purchase of vehicle

Miss Smith stated that the insurance notified her that the van that was involved in an accident would be totaled, she is asking about the possibility of purchasing a vehicle of some sort, not sure what they want to purchase, might try to switch around some vehicles and perhaps buy a new car for drivers education. A lengthy discussion was held, after the discussion was held, Mr. Daugherty stated that they need to decide the best option and best price and bring it back to the Board.

4. Approval to contract McKinley and Associates to do educational planning, bond planning, project programming, architectural/engineering design, cost estimating, and construction administration services for any or all of the construction projects that are referenced in the CEFP or any Board services for any or all of the construction projects that are referenced in the CEFP or any Board project receiving SBA "needs" or MIP funding.

Miss Smith stated that she would like to enter into an open ended contract with McKinley and Associates for five years. This does not obligate Hancock County Schools in any way; we can drop out any time. Mr. Daugherty stated that the SBA requires that you have an architect for these items and the architects have to be approved by the SBA.

Mr. Brancazio moved that the Board enter into an open ended contract with McKinley and Associates for five years.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

5. Swearing in of new Board members

The newly elected board members were sworn in, with the exemption of Mrs. Fair, she has been sworn in at an early time, due to her injury.

6. Approval of Cardiac Project

Miss Smith asked the Board for their approval to continue with the Cardiac Project.

Mr. Manypenny moved and was supported by Patsy Brancazio that the cardiac project be continued.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

COMMUNICATION

Miss Smith stated that she had received information from Weir High Football Boosters asking if they would like to continue with their ad in the football program.

Miss Smith stated that she had received good news from Joe Panetta's office, informing her that the county will receive \$114,739.00 to go towards the purchase of diesel fuel. This is for the 2007-08 school year.

Miss Smith stated that a "Field of Dreams" meeting has been scheduled for July 2nd at Oak Glen High School starting at 6:00 p.m. She will give an update on the meeting at the July 7th meeting.

Miss Smith presented Mr. Daugherty with a gift and cake for his last meeting as a member of the Board of Education.

POLICY ISSUES

None

MEETINGS

July 7, 2008 6:00 p.m. Special Meeting, Hancock County
Board of Education
Board Room, New Cumberland
Purpose of this meeting: Reorganization of the Board

July 7, 2008 6:30 p.m. Regular Meeting, Hancock County
Board of Education
Board Room, New Cumberland

Mr. Daugherty asked if there was a need for an executive session, Miss Smith stated that she had one personnel matter to discuss.

Patsy Brancazio moved and was supported by Jerry Durante that the board convene in executive session for the reasons stated.

Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

The board reconvened in regular session at 8:20 p.m. Mr. Daugherty stated that the board discussed one personnel matter. No action was needed and none was taken.

With no further business before the board, Mr. Brancazio moved and was supported by Mr. Manypenny that the meeting be adjourned. Motion Carried: Brancazio, Durante, Manypenny, and Daugherty, President.

The meeting adjourned at 8:20 p.m.

Ronald J. Daugherty, President

Suzan L. Smith, Secretary