

HANCOCK COUNTY BOARD OF EDUCATION

August 4, 2008

The Hancock County Board of Education met in regular session on Monday, August 4, 2008 in the Board Room, New Cumberland, commencing at 6:30 p.m. Board Members present: Patsy Brancazio, Chris Fair, Laura Greathouse, John Manypenny, and Jerry Durante, President.

The minutes of the special meeting of July 16, 2008 and the regular meeting of July 21, 2008, were presented for approval.

Chris Fair moved and was supported by Patsy Brancazio that the minutes be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**INFORMATION**

1. Safety Access Plan – Update

Miss Smith asked Mr. Dziatkowicz to give an update on the Safety Access Plan, Mr. Dziatkowicz reported that exterior work is progressing. Maintenance will be doing the work in regards to the planters, which have been ordered. Everything is still on schedule.

Irrigation at the Weir High Stadium is finished and there will be a test tomorrow morning.

2. IDEA Status

Miss Smith stated that she had received a letter from Dr. Steve Paine. See attached.

**RECOMMENDATIONS OF THE SUPERINTENDENT**

**A. PERSONNEL**

1. TRANSFERS -- CERTIFIED

It is recommended that the following transfers be approved, effective the dates indicated:

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective</u>
Donna Carnes	Substitute Teacher Countywide	Teacher (Grade 1) New Manchester Elem.	8/21/08
Jennifer Powell	Teacher (MI/Autism) Oak Glen Middle	Teacher (Multi-cat./ Content area/Autism) Weir High	8/21/08
Erica Zablackas	Substitute Teacher Countywide	Teacher (BD/Elem./BIC) Countywide, Base-Liberty	8/21/08
Antonina Frey	Teacher (Grade 2) Allison Elementary	Teacher (Grade 4) Broadview Elementary	8/22/08

2. ASSIGNMENT -- CERTIFIED

It is recommended that the following assignment be approved, effective the 2008-09 school year:

<u>Name</u>	<u>Position</u>	<u>Deg.Exp.</u>
Bridget Robinson	Speech-Lang. Pathologist Countywide, Base-Allison	MA/10

3. RESIGNATION -- CERTIFIED

It is recommended that the following resignation be approved, effective 7/10/08:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Heather Klakos	Substitute Teacher Countywide	Relocating

4. ASSIGNMENTS -- COACHING -- CERTIFIED

It is recommended that the following assignments be approved, effective the 2008-09 school year. Those individuals indicated with an asterisk (\*) have met state guidelines established for non-certified personnel in coaching activities:

OAK GLEN HIGH SCHOOL

Cross-Country Head	Bill Curtis*
--------------------	--------------

WEIR HIGH SCHOOL

Football Assistant	Ray Pernell*
Football Volunteer	Justin Pernell*

5. TRANSFER -- COACHING -- CERTIFIED

It is recommended that the following transfer be approved, effective the 2008-09 school year:

<u>From</u>	<u>To</u>
Philip Rujak Boys' Track Assistant Oak Glen High	Philip Rujak Boys' Track Head Oak Glen High

6. REDUCTION OF CONTRACT DAYS - CLASSIFIED

It is recommended that the following employee's contracted days be reduced from 240 days to 220 days effective with the 2008-2009 school year

<u>Name</u>	<u>Position</u>	<u>Location</u>
Denise Chappell	Secretary III	Weir High School

7. TRANSFERS - CLASSIFIED

It is recommended that the following transfers be approved effective August 21, 2008.

<u>Name</u>	<u>From</u>	<u>To</u>
Teena Smithbauer	Autism Mentor/Aide Weir Middle School 200 days/7 hours	Autism Mentor/Aide Weir High School 200 days/7 hours
<del>TBA</del>	<del>TBA</del>	<del>Autism Mentor/Aide Weir Middle School 200 days/7 hours</del>

Miss Smith presented personnel items 1, 2, 3, 4, 5, 6, & 7 and recommended approval.

Chris Fair moved and was supported by Patsy Brancazio that the recommendation be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

8. ~~TRANSFER ASSIGNMENT- CLASSIFIED~~

It is recommended that the following ~~transfer~~ assignment be approved effective August 7, 2008:

<u>Name</u>	<u>From</u>	<u>To</u>
Josette Hudek	<del>Secretary II/III Weir High School 220 days/1/2 time</del>	Secretary II/III Weir High School 220 days/1/2 time**

\*\* This employee is being hired into a second half-time position and that as a result of this board action this employee will be designated as a full – time employee from this point forward with all benefits and obligations.

Miss Smith presented personnel item 8 and explained that this person is keeping her 3.5 hour job and adding an additional 3.5 hour job, this will make her a full time employee.

With this move we are eliminating a half time position. Laura Greathouse asked if this will cause any legal problems since it was posted as a half time position but ends up being a full time position. Miss Smith said that she checked with our legal council and they said that it is legal to do this.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

9. ASSIGNMENT – SUBSTITUTE - CLASSIFIED

It is recommended that the following person(s) be approved, effective the 2008-2009 school year:

<u>Name</u>	<u>Position</u>	<u>Location</u>
Thomas Smearman	Custodian	Countywide

10. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved effective immediately:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Karen Vida	Substitute Aide	Personal

11. RESIGNATION – CLASSIFIED - SUBSTITUTE

It is recommended that the following resignation be approved effective August 15, 2008:

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Richard Strosky	Maintenance	Personal

Miss Smith presented personnel items 9, 10, & 11 and recommended approval.

John Manypenny moved and was supported by Patsy Brancazio that items 9, 10, & 11 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**B. FINANCE**

1. LIST OF BILLS

It is recommended that the list of bills be approved for payment.

Miss Smith presented the list of bills and recommended that they be approved for payment.

Patsy Brancazio moved and was supported by Laura Greathouse that the list of bills be approved for payment.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**C. MISCELLANEOUS**

**1. STUDENT RELEASE**

It is recommended that the following student releases be approved, for the 2008-09 school year:

CODE:	BCX1814	BCX22162
	BCX22161	

Miss Smith presented item 1 and recommended approval.

Chris Fair moved and was supported by Jerry Durante that item 1 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

**2. INCREASE IN BILLING FOR FIELD TRIPS**

It is recommended that the following changes be made in regards to billing for field trips, effective the 2008-09 school year:

Price per mile	Current charge - \$1.00 per mile New charge - \$2.00 per mile
Cost for driver	Monday thru Friday - Current charge \$15.00 per hour New charge - \$20.00 per mile hour
Cost for driver	Saturday or Sunday – Current charge - \$21.00 per hour New charge - \$25.00 per hour

Miss Smith presented item 2 and recommended approval.

John Manypenny moved and was supported by Chris Fair, with question, that item 2 be approved.

Chris asked if parochial schools also paid for field trips, Miss Smith answered that yes, they do. Mr. Durante stated that this is a very modest increase and it doesn't come close to the actual cost.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

3. SCHOOL MEAL PRICES - (2008-2009 School Year)

It is recommended that the following school meal prices be approved for the 2008-09 school year:

	PRESENT	RECOMMENDATION
Reduced Breakfast	.30*	.30*
Reduced Lunch	.40*	.40*
Breakfast	1.15	1.20
Elementary Lunch	1.35	1.40
Middle & High School Lunch	1.40	1.45
Adult Breakfast	3.00	3.15
Adult Lunch	3.75	3.90
Second Breakfast	1.95	2.70
Second Lunch	2.70	3.60

\* The reduced prices are set by USDA

Miss Smith presented item 3 and recommended approval, stating that the cost of everything is going up and that is why we are increasing the price of the meals.

Pasty Brancazio moved and was supported by Laura Greathouse that item 3 be approved.

Chris Fair asked how many adults each school lunch and Nancy stated that on the average about seven per day.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

4. BIDS – FOOD AND NON FOOD

The attached bid results for the 2008-09 are being recommended for approval:

Miss Smith presented item 4 and recommended approval.

Laura Greathouse moved and was supported by John Manypenny that item 4 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

5. BIDS – MILK

The five counties of RESA VI bid the milk products together. Only one company submitted a bid, United Dairy. The following bid is being recommended for approval:

PRODUCE	FIRM PRICE
GRADE A SKIM MILK	.2403
PLASTIC 1% MILK	.3079
PLASTIC 1% CHOCOLATE MILK	.3314
PLASTIC 1% STRAWBERRY MILK	.3414
PLASTIC 1% VANILLA SHAKE MILK	.3414
PLASTIC COOKIES & CREAM MILK	.3414
8 OZ. BOTTLED WATER	.1500
16OZ. BOTTLED WATER/PLAIN CAP	.4500
100% PURE ORANGE JUICE – 4 OZ.	.1700
100% PURE APPLE JUICE – 4 OZ.	.1500
100% PURE GRAPE JUICE – 4 OZ.	.1500
Low Fat Cottage Cheese 5 lb	7.00

Recommend that the milk prices for the 2008-09 school year be increased by 5 cents. Present price is 35 cents, recommend 40 cents. Price for water will stay the same for both the 8 ounce and the 16 ounce.

Miss Smith presented item 5 and recommended approval.

Laura Greathouse moved and was supported by Patsy Brancazio that item 5 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

6. APPROVAL OF INVOICES

Request authorization to pay invoices pending approval of the School Building Authority:

<u>Company</u>	<u>SBA Project</u>	<u>Amount</u>
Cattrell	School Access Safety 2008	\$39,793.50

Miss Smith presented item 6 and recommended approval.

John Manypenny moved and was supported by Laura Greathouse that item 6 be approved.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

## **UNFINISHED BUSINESS**

### 1. Freezer update

Miss Smith stated that bids were out for the freezer and the adjuster came today. Only one bid was received. Maintenance will have to take the old freezer out and it will take about four weeks to get the new one. We can consider it an emergency, hope that the insurance will pay most of this, and recommended the only bid from Carney and Sloan in the amount of \$27,617.00.

With that being said, Miss Smith recommended that the board accept the bid from Carney and Sloan in the amount of \$27,617.00.

Chris Fair moved and was supported by John Manypenny that the bid be accepted.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

## **NEW BUSINESS**

### 1. Federal Funding - Letter from RESA I

Miss Smith stated that she had received a letter from RESA I in regards to the cuts in federal funding for school systems. Miss Smith read the letter, see attached. They are requesting that board members sign a letter in regards to our Federal Funding being cut, but still having to continue with the programs. Miss Smith stated that our County did not receive any funding for Title Five this year and Title One was cut by \$25,000.00. A lengthy discussion followed.

Mrs. Fair suggested that we forward this information to our PTA's and ask them to draft some letters to be sent by them, it would mean more coming from them. It shows community involvement. Mrs. Fair stated that we can let Nicholas County know we are in agreement with them but are taking a different approach.

Mrs. Fair asked that before school starts if information could be sent to the autism mentor aides regarding, evaluations, job descriptions, copy of autism mentor policy, and bidding procedures just to have them informed.

Laura Greathouse stated that evaluation process doesn't do any good if not gone over and things need to be red flagged and not only the bad things, the good things as well, need to be pointed out. Miss Smith stated that principals will be attending an evaluation training August 12<sup>th</sup> in Brooke County.

## **COMMUNICATION**

Miss Smith she received a letter from Dr. Paine, he has written a letter to Mr. McGraw asking for his opinion about county board's having to pay GASB. Miss Smith stated that no county can pay this and it affects the bond issues as well, and that the superintendent's are very concerned about this.

## **POLICY ISSUES**

### 1. **POLICY IIAA**

The following policy is being recommended to go out for a first reading:

IIAA - TEXTBOOK SELECTION COMMITTEE(S)

Miss Smith present policy IIAA and asked that it be approved to be sent out for it's first reading.

John Manypenny moved and was supported by Patsy Brancazio that policy IIAA be sent out for a first reading.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

## **MEETINGS**

August 18, 2008                      6:30 p.m.                      Regular Meeting, Hancock County  
Board of Education  
JDR IV Career Center, New Cumberland

Miss Smith stated that she would like to schedule a special meeting on Monday, August 11<sup>th</sup> to address personnel and any other business that might need addressing.

Mr. Durante asked if there was a need for an executive session and Miss Smith stated that she had one coaching issue she would like to discuss.

Mr. Manypenny moved and was supported by Patsy Brancazio that the board meet in executive session for the reason stated.

Motion Carried: Brancazio, Fair, Greathouse, Manypenny, and Durante, President.

The Board reconvened in regular session at 8:43 p.m.

One coaching issue was discussed in executive session, no action was taken.

With no further business before the board, Mr. Durante adjourned the meeting.

The meeting adjourned at 8:45 p.m.

---

Gerald Durante, President

---

Suzan L. Smith, Secretary